



**Republic of the Philippines**  
**Department of Education**  
 REGION IV-A CALABARZON  
 SCHOOLS DIVISION OF BATANGAS

May 11, 2026

**Bids and Awards Committee**  
**Supplemental Bid Bulletin No. 02**

**Construction and Installation of Learning Continuity Space in**  
**Payapa Elementary School, Malvar, Batangas**

This Supplemental Bid Bulletin No. 2 is issued to modify or amend items in the Bid Documents. This shall form an integral part of the Bid Documents.

**Reference:**

**Section III. Bid Data Sheet**

**ITB Clause 12.1(h)(ii)**

<b>Key Staff</b>	<b>Educational Qualification</b>	<b>Experience</b>	<b>Training</b>
One (1) Project Manager	Bachelor's Degree in Architecture or Civil Engineering.	At least five (5) years' experience as Project Manager in the construction of office buildings and/ or any institutional structures	24 hours of relevant training
One (1) Site Engineer / Architect	Bachelor's Degree in Architecture or Civil Engineer with PRC Licensed	At least five (5) years' experience as Site Engineer or Architect in the construction of office buildings and/ or any institutional structures	24 hours of relevant training
One (1) Foreman	At least High School Graduate	At least five (5) years' experience as General Foreman in the construction of office buildings and/ or any institutional structures	8 hours of relevant training
Safety Officer	Must have a valid Construction and Occupational Safety and health (COSH)	At least five (5) years' experience as Safety Officer in the construction of office buildings and/ or any institutional structures	NA
First Aider	Must have a valid First Aid Training Certificate from a PRC or DOLE accredited training center	At least five (5) years' experience as First Aider Officer in the construction of office buildings and/ or any institutional structures	NA

**Construction Key Personnel:**

- One (1) Project Manager, One (1) Site Engineer/ Architect, One (1) Foreman, One (1) Safety Officer and One (1) First Aider.

**Non-key Personnel:**

- Steel men, Electricians, Masons, Welders, Carpenters, Plumbers, Painters and Laborers

A template for the List of Contractor's Key/ Non- Key Personnel is provided in Annex A to be included in the Technical Documents.



**Address:** Provincial Sports Complex, Bolbok, 4200 Batangas City

**Telephone:** (043)722-1840 / 722-1796

**Email Address:** deped.batangas@deped.gov.ph

**Website:** www.depedbatangas.com

<b>Doc. Ref. Code</b>	SDO-OSDS-F123	<b>Rev</b>	00
<b>Effectivity</b>	03.10.25	<b>Page</b>	1 of 2



**Republic of the Philippines**  
**Department of Education**  
 REGION IV-A CALABARZON  
 SCHOOLS DIVISION OF BATANGAS

**Amendments / Changes / Clarifications:**

**Section III. Bid Data Sheet**

**ITB Clause 12.1(h)(ii)**

<b>Key Staff</b>	<b>Educational Qualification</b>	<b>Experience</b>	<b>Training</b>
One (1) Project Manager	Bachelor's Degree in Architecture or Civil Engineering.	At least five (5) years' experience as Project Manager in the construction of office buildings and/ or any institutional structures	24 hours of relevant training
One (1) Site Engineer / Architect	Bachelor's Degree in Architecture or Civil Engineer with PRC Licensed	At least five (5) years' experience as Site Engineer or Architect in the construction of office buildings and/ or any institutional structures	24 hours of relevant training
One (1) Foreman	At least High School Graduate	At least five (5) years' experience as General Foreman in the construction of office buildings and/ or any institutional structures	8 hours of relevant training
Safety Officer	Must have a valid Construction and Occupational Safety and health (COSH)	At least five (5) years' experience as Safety Officer in the construction of office buildings and/ or any institutional structures	NA
First Aider	Must have a valid First Aid Training Certificate from a PRC or DOLE accredited training center	At least five (5) years' experience as First Aider Officer in the construction of office buildings and/ or any institutional structures	NA

Construction Key Personnel:

- One (1) Project Manager, One (1) Site Engineer/ Architect, One (1) Foreman, One (1) Safety Officer and One (1) First Aider.

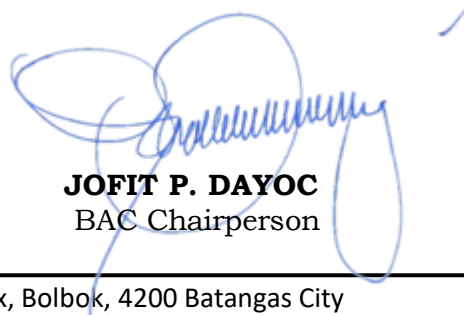
**The required Key Personnel for one project should not be the same person assigned to another project. Each project must have its own separate and distinct key personnel.**

Non-key Personnel:

- Steel men, Electricians, Masons, Welders, Carpenters, Plumbers, Painters and Laborers

A template for the List of Contractor's Key/ Non- Key Personnel is provided in Annex A to be included in the Technical Documents.

For guidance and information of all concerned.



**JOFIT P. DAYOC**  
 BAC Chairperson



**Address:** Provincial Sports Complex, Bolbok, 4200 Batangas City

**Telephone:** (043)722-1840 / 722-1796

**Email Address:** deped.batangas@deped.gov.ph

**Website:** www.depedbatangas.com

<b>Doc. Ref. Code</b>	SDO-OSDS-F123	<b>Rev</b>	00
<b>Effectivity</b>	03.10.25	<b>Page</b>	2 of 2